

Dear Sir/Madam,

I am writing to complain about the poor quality of health services I received during my my stay at your hospital last month.

- when did you stay? from....until.
- what was the problem (broken leg,appendicitis,high fever,pneumonia,cosmetic surgery)
- the nurses were rude/unhelpful
- lack of hygiene/dirty bedlinen/nobody cleaned my room/the toilets were dirty
- the food was horrible, it wasn't fresh, it always arrived cold.
- I was overcharged with medication and services that were not provided.

I believe that most of the problems in your hospital are due to the fact that it is understaffed, which results in things not getting done properly. It is your responsibility as administrator to hire enough people.

- refund, compensation, an apology.